

WePay - Verifying Customer Identify KYC[®]

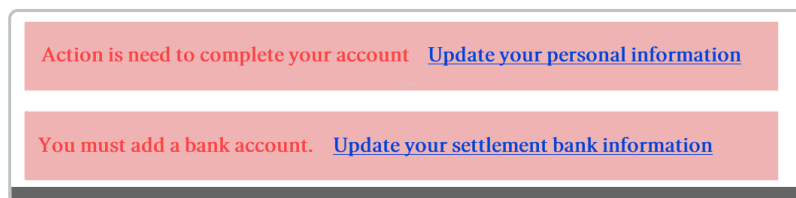
This article applies to:

Pro

Max

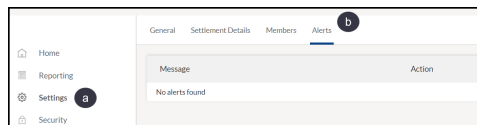
WePay closed its UK operations in August 2023. Customers will not be able to add a new WePay connection to their Keap account. There will be more information to come.

1. If KYC needs to be entered, you will see an alert at the top of your homepage



Example

2. This will also be found in the **"Alerts"** section of your merchant center under **Settings > Alerts**



KYC - Know your customer ('KYC') is the process of verifying the identity of a customer/merchant and their business. The term is also used to refer to the bank and anti-money laundering regulations which governs these activities.

3. Click **"Update your personal information"**
4. Choose business type and industry under **"Account Details"**

Verify your information


We're required to collect and verify certain information about our customers.
Protecting your information is our priority. Learn more about our [Terms of Service](#) and [Privacy Policy](#)

Account Details	YOUR BUSINESS TYPE? ✔	▼
	Individual	
	YOUR INDUSTRY?	▼
	Choose one	

Note: For CAD merchants, State is replaced with Province and SSN is replaced with SIN


Personal Information <small>This is used to confirm your identity</small>	FIRST NAME		LAST NAME	
	PERSONAL STREET ADDRESS			
	CITY	<div>PROVINCE</div> <div>Province ▼</div>	POSTAL CODE	
	PHONE NUMBER			
	BIRTH MONTH	DAY	YEAR	
	Month ▼	Day ▼	Year ▼	
	<div>SIN <input checked="" type="checkbox"/> (Optional)</div>			

5. Read **Terms of Service** and **Privacy Policy** and then check the box


☒ I have read and agree to the [Terms of Service](#) and [Privacy Policy](#)

6. Click "**Submit**"

☒ I have read and agree to the [Terms of Service](#) and [Privacy Policy](#)



Note: The **Terms of Service** has important information for merchant types that are unable to process through WePay. Reading this will help eliminate account closures later.